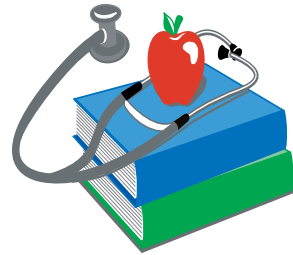


**SCHOOL HEALTH SERVICES INSTITUTE
LONGWOOD UNIVERSITY
July 17-20, 2006**

**Presented by:
Virginia Department of Education
in Collaboration with
Virginia Department of Health**



**SCHOOL HEALTH SERVICES INSTITUTE
LONGWOOD UNIVERSITY
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School Health Services Institute

The annual School Health Services Institute targets school health coordinators, school nurses, health assistants, supervisors of school health services, and other interested school health staff.

Participants will receive a certificate of attendance from the Virginia Department of Education (VDOE). Contact hours may be obtained for a \$10.00 fee.

All participants must be pre-registered. Deadline for registration is Friday, June 2, 2006. PURCHASE ORDERS ARE NOT ACCEPTED BY VDOE.

If participants cannot attend and fail to cancel by **July 10, 2006**, they will be charged for room and meals each day not in attendance. Another person may substitute for a person unable to attend.

The registration fee of \$50 includes all on-campus meals, the Longwood University participant fee, and materials. All rooms are double at a cost of \$25.00 per night; if you desire a private room, the rate is \$48.00 per night. There are a limited number of single rooms. You **MUST** include the additional \$23 per night for a private room in your registration fee. Remember that private rooms share a bathroom.

Confirmation packets that include directions, a campus map, and additional workshop information will be mailed upon receipt of the registration.

General Information

Lodging at Longwood is in the student dormitory. Dormitory rooms are air conditioned but sparsely furnished. The university provides two sheets, two washcloths, and two towels per person. Dormitory rooms are suites with shared baths.

You will need to bring all other items including blanket, alarm clock, a table lamp, hair dryer, clothes hangers, shower shoes, and **pillow**. You also may want to bring your own towels (the university towels are thin). Mirrors are in the bathroom only.

Please bring your stethoscope and otoscope, if available. Dress comfortably and wear your walking shoes. The pool will be open at scheduled times.

If you have any questions, please contact:
LaTamara Hudson at VDOE, (804) 786-5703 or email
LaTamara.Hudson@doe.virginia.gov

Please do not contact Longwood University about registration or room assignments.

Please note – Longwood University is NOT a barrier-free environment. If there are **questions** about access and/or special accommodations, contact the Director of Disabilities Support Services at (434) 395-2391.

Planned Conference Topics

Day 1: Keynote speaker: Nadine Schwab on Confidentiality and Documentation, HIPPA, FERPA. Other topics include Nurse Practice Act, nursing supervision, delegation, and child abuse.

Day 2: Keynote speaker: Dr. Lisa Kaplowitz on Pandemic Flu. Other topics include: evidence based research, indoor air quality, care of the student with asthma, care of the student with cancer, advocating for school health issues and cultural diversity. New school nurse orientation will be provided.

Day 3: Keynote: Promoting Healthy Lifestyles in our Schools (panel format) and First Sgt. Ruffin on Methamphetamines in Virginia. Other topics include: assessment skills, curbing school violence, sexual coercion, depression in the school age child and inhalant abuse. Day two of new school nurse orientation will be held.

Day 4: Keynote: Jim Nogle on EMS Triage and Dr. Peter Patrick on Psychotropic drugs. Other topics include: self injury, eating disorders, individualized health care plans, communicable disease and the role of the school nurse and School Health Advisory Boards. Orientation for new school nurse coordinators will be held.

Conference registration will be held from 4p.m. -6p.m., Sunday, July 16, 2006, and a reception sponsored by the Virginia Association of School Nurses will follow.

SCHOOL HEALTH SERVICES INSTITUTE
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Please Print:

Name: _____

School Division: _____

Home Address: _____

Home Phone Number: _____

Home E-Mail: _____

Double Room_____ Private Room_____
\$25 per night \$48 per night
(PVT Rooms will share a bath with another person)

I will stay on campus: ___S ___M ___T___W

I plan to share a room with:

Has your roommate already registered?
Yes_____ No_____

I will attend the conference from off campus:
___M___T___W___Th

Meal cards will be issued for all participants. On campus participants will receive a meal card for three meals per day. Off campus participants please indicate whether you would like a meal card for three meals per day_____ or lunch only_____ for the days listed above.

Lodging will be dormitory style at Longwood University. Most rooms are double occupancy at a cost of \$25 per night; single rooms (limited) are \$48 per night.

Registration Fee: \$ 50
Room:
Double \$25 per night x _____ nights == _____
Single \$48 per night x _____ nights == _____
Contact Hours \$10 _____

Total: \$ _____

Contact hours are available for a \$10.00 fee and may be added to your cost of registration.

Do you need special accommodations during the conference? (Please explain).

Send a check payable to the **Virginia Department of Education**, for all registration fees, to:

LaTamara Hudson
Office of Student Services, 20th Floor
Virginia Department of Education
P.O. Box 2120
Richmond, VA 23218

Phone #: (804) 786-5703

Conference Goal

The School Health Services Institute promotes the practice of school nursing in Virginia by providing opportunities to improve skills in nursing services, health education and community collaboration.

Conference Objectives

- Gain knowledge of school health legal issues, HIPPA and FERPA
- Enhance knowledge of acute and chronic conditions in school-age children
- Enhance knowledge of common psychosocial disorders in school-age children
- Implement guidelines for the control and management of communicable diseases and infection
- Conduct vision, hearing, and scoliosis screening of school-age children
- Understand the assessment of selected health problems of school-age children
- Provide new school nurses and coordinators with skills and resources to manage a school health program
- Gain knowledge of school health advocacy and leadership skills in schools and the community

Office Use Only:

Receipt# _____ Date_____ Initial_____

Please return this form with your workshop selections.

**SCHOOL HEALTH SERVICES INSTITUTE
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NAME: _____

I plan to attend the following tract:

- ____ New school nurse (new school nurses are strongly encouraged to attend this tract)
____ Experienced school nurse

New school nurse coordinators will have an orientation on Thursday afternoon. Please choose the tract above that most fits your needs.

Please complete break-out selections where appropriate and return form with your registration.

MONDAY, JULY 17, 2006

All Participants General Sessions 9:00am- 5:00pm

Documentation and Confidentiality-Nadine Schwab

Rights of Minors, HIPPA, FERPA-Nadine Schwab

VA Nurse Practice Act, Supervision, Delegation-
Gwen Smith

Panel Discussion-Joanne Henry, Nadine Schwab, Barbara
Robinson, Melody Hackney

Child Abuse-Fran Gray

Evening Activities, All Participants, Optional (Choose 1)

- ____ Dress for Success- Annette Monroe
____ Grant Writing- Lee Johnson
____ Networking- Conference Faculty
____ Pool

TUESDAY, JULY 18, 2006

All Participants General Sessions 8:30am – 12:15pm

Public Health 101-Jody Enoch

Pandemic Influenza-Dr. Lisa Kaplowitz

New School Nurse Tract: General Sessions

1:00pm -5:00pm

School Entrance Requirements-Erin Cruise, Gwen Smith

History of School Nursing, Role of the Professional

School Nurse-Tia Campbell

Special Education-Pat Burgess

Experienced School Nurse Tract: 1:00pm – 5:00pm

Choose one

- ____ Evidence-Based Research- Presenter to be determined
OR Choose 2 (Mark 1st choice #1, 2nd choice #2)
____ Indoor Air Quality- Helen Rebull
____ Care of the Student with Asthma
Kay Stiffler and Debra Clark
____ Care of the Student with Cancer-Jill Shimp
____ Advocating for School Health Issues-
Elizabeth Murphy
____ Cultural Diversity-Barbara Yow
____ Care of Students with Food Allergies -Helen Rebull
____ Medicaid Skilled Nursing Services and
Administrative Claiming-Amy Edwards and
Sue Fischer

Evening Activities, All Participants, Optional (Choose 1)

- ____ Yoga- Jacquie Gooding
____ Health for Success Resource Night
____ Pool

WEDNESDAY, JULY 19, 2006

All Participants General Sessions

8:30am-12:00 noon

Promoting Healthy Lifestyles in our Schools-
Sherry Shrader

Methamphetamines in Virginia-First Sgt. Ruffin

New School Nurse Tract: General Session

1:00pm – 5:00pm

Head to Toe Assessment-Elizebeth Morse

Experienced School Nurse Tract: 1:00pm – 5:00pm

Choose one

- ____ Head to Toe Assessment (with New School
Nurses)- Elizebeth Morse
____ Curbing School Violence-Calvin Nunnally
____ Sexual Coercion-Robert Franklin

OR Choose 2 (Mark 1st choice #1, 2nd choice #2)

- ____ Depression in the School Age Child-Wayne Barry
____ Childhood Nutrition- Kathy Sergent
____ ENT Assessment-Sandy Shortridge
____ Inhalant Abuse-Evelyn Waring

Evening Activities, All Participants, Optional (Choose 1)

- ____ Hands on Screening Skills- Conference Faculty
____ Tubes & Such- Bonnie Parker
____ Pool

THURSDAY, JULY 20, 2006

All Participants General Sessions

8:30am- 12:15pm

EMS Triage-Joe Nogle

Psychotropic Pharmacology-Dr. Peter Patrick

New and Experienced School Nurses (Choose 1)

1:00pm-4:00pm

- ____ Diabetes-Presenter to be determined
____ Individualized Health Care Plans- Kathy Whitby
____ Communicable Disease- Donna Caruso
____ Self Injury, Eating Disorders & Resources –Sherry Shrader
____ The Role of the School Nurse and School
Health Advisory Boards- Vicky Southall

New School Nurse Coordinator Orientation

General Sessions 1:00pm – 4:00pm

New School Nurse Orientation:

- Role of the School Nurse Coordinator
Nurse Administrator Standards of Practice
Leadership Skills
Scheduling/Calendar
Budget Development and Management
Communication and Documentation
Public Relations